

Tsuen Wan Government Secondary Technical School Alumni Association (TWTSAA)
The 6th Executive Committee (ExCom) (2012 – 2014)
Minutes of the Eighth Meeting

Date : 26 August 2013 (Monday)
Time : 7:00 p.m.
Venue : Room 207, 1/F, CCC Rotary Secondary School, Kowloon

Present	: Mr Tang Wing Hong	Chairman
	Mr Chui Wai Sing	Vice-Chairman (External)
	Ms Wong Hon Mui, Deborah	Secretary
	Ms Yau Wai Ha, Iris	Treasurer
	Mr Cheung Kwok Ying	Chairman (HUCMS)
	Mr Chan Chit Wai, Stephen	
	Mr Chan Kwan Yau, Nelson	
	Mr Chiu Kim Kan	
	Mr Fan Ying Ming	
	Ms Fu Sau Lin, Cindy	
	Mr Lam Man Kwan	
	Mr Mak Hoi Wah	

Absent with apologies:

Mr Chau Ka Tak, Eric	Vice-Chairman (Internal)
Mr Cheung Kwok Chung, Raymond	
Mr Leung Tung Sing, Christopher	

1. Confirmation of the minutes of the last meeting

The minutes of the 7th meeting of the 6th ExCom held on 17 June 2013 were confirmed without amendment.

2. Matters arising from the last meeting

There was no outstanding matter arising from the last meeting to be followed.

3. Addendum to the EGM on new charitable organisation

3.1 There was an addendum with regard to the set up of the charitable organization at the EGM held on 21 January 2013.

During the EGM, it was proposed and confirmed that a legal charitable foundation (limited by guarantee) would be set up, there was no indication whether it is a private company or non – private company.

The Hong Kong Inland Revenue Department (“IRD”) had reviewed our application for setting up a foundation, and commented that a non private company would be more appropriate to our case, on the ground that a non - private company would be required to comply with more governmental regulations and rules than a private company; hence it would give more confidence to the public and donors. The working committee of the new organization had followed the IRD advice, to apply for the foundation as a non – private company.

All the members present in the meeting agreed and confirmed to take the advice from the IRD. The foundation would be set up as limited by guarantee – non private company.

Mr Tang Wing Hong was delighted to report that "Tsuen Wan Government Secondary Technical School Alumni Association Charitable Foundation Limited" was incorporated and registered with the Companies Registry on 20 August 2013. A Certificate of Incorporation had been issued and received. Details of the Members and Directors, etc could be searched in the website of the Companies Registry.

Mr Tang further advised that a special publication would be prepared by the working committee of the new organisation to all alumni, announcing that the new organisation was incorporated, and an introduction of the operation and management of the new organisation. The publication would be circulated in September 2013.

3.2 A member mentioned that the EGM had only approved to go ahead to set up a new organisation. For formality, the new organisation and the related incorporation details, such as the organisation set up as limited by guarantee – non private company, Founder Members, Board of Directors, the company logo, etc would also be required to be approved in the AGM. It was agreed by the ExCom members that the formality endorsement would be required in the forthcoming AGM.

3.3 It was agreed that the current HUCMS be dissolved. The operation and management roles of HUCMS would be taken up by the new organisation. These would also be required to be approved and endorsed in the forthcoming AGM.

3.4 Relationship between ExCom and the new organization

3.4.1 The new organisation would be required to inform ExCom after the First Directors' meeting, the list of Founder Members and appointed Directors. ExCom would endorse the list. When there would be any changes of the Directors, the new organisation would be required to inform the ExCom.

3.4.2 The new organisation would be independent from ExCom. However, the new organisation should observe advices from the ExCom.

3.5 Honorary persons

3.5.1 It was suggested to invite teachers as our honorary persons. 22 teachers were active participants in the ExCom affairs. For courtesy, we should invite all teachers and enquire if they would accept to become honorary persons of the new organisation.

Mr Tang Wing Hang replied that Mrs Woo Li Sook Ling and Mr Tong Kai Hong had accepted the position as Honorary Chairman.

3.5.2 It was discussed whether the new organisation should approach celebrities with some/little political background as honorary persons. It was agreed that celebrities could assist in the touch base of the public. ExCom would receive the proposed nomination list from the new organisation in due course.

3.5.3 Details of the individual roles of Honorary Chairman and Honorary Consultant/Advisor to be defined.

4. Inauguration ceremony of the new charitable organization

Mr Tang Wing Hong reported the following:

4.1 "Tsuen Wan Government Secondary Technical School Alumni Association Charitable Foundation Limited" (荃灣官立工業中學校校友會慈善基金有限公司), abbreviation "TACL" had been suggested, to be considered and approved in due course.

4.2 Logo of the charitable organization

A draft design of the logo was presented. It was an image of TWTSAA school badge embedded inside a heart imprinted with four colours (yellow, red, blue green), representing the four Houses of the TWTSAA. ExCom members appreciate the new organization use the school badge as their logo image.

4.3 Some details of the inauguration ceremony would be as follows:

4.3.1 Slogan: 荃工情，社會心

4.3.2 Budget : zero deficit

4.3.3 Venue:

The venue, Federal Palace (聯邦皇宮) had been reserved. 23 tables of 12 persons would be sponsored by the Directors and others. It was aimed to get 30 tables so that the whole venue could be fully taken by the organization.

4.3.4 Suggested attendance list:

Guests admission free:

CCF, leaders of the educational institution in PRC, Honorary persons, TWTSAA teachers, government officers, and performers

Participants with admission fee

Members and Directors of the organization, members from ExCom, HUCMS, volunteers, donors, alumni, students, etc

4.3.5 Run Down list

Speech by two Chairmen, appointment of Directors and photograph taking, presentation to various Honorary persons including Chairman, Consultants, Auditor, Legal advisor and IT administrator, speech by guests, and show performances.

4.3.6 Honorary Chairman

Mrs Woo Li Sook Ling and Mr Tong Kai Hong

4.3.7 Guest – Teachers name list (22 teachers would be invited)

4.3.8 Work allocation – several working teams were formed, such as venue decoration, cashier, reception, flower arrangement, photographer, etc

5. Communications with new charitable organization

It was decided and agreed that the regular HUCMS activities and affairs reported during the ExCom meeting would be replaced by the new organization. The new organization would be required to report to the ExCom regularly, and would be required to appoint one member to appear in the ExCom meeting to perform the new organisation's reporting formalities.

6. Treasurer's Report

6.1 Ms Yau Wai Ha, Iris presented the Treasurer's report as at 26 August 2013. The overall financial situation was healthy.

6.2 HUCMS bank balances with Hang Seng Bank Limited

When the bank accounts of the new organization had been opened, Ms Yau Wai Ha, Iris would arrange to transfer all the remaining bank balances held in the HUCMS accounts to the new organization bank accounts. For the time being, all the HUCMS expenditures would be settled from the HUCMS bank account as much as possible. After that, the HUCMS remaining bank balances would become low. The HUCMS bank accounts would still be kept for a certain period and would be closed at suitable time.

7. HUCMS Report

Mr Cheung Kwok Ying presented the last HUCMS report, summarized as follows:

7.1 A visit would be held on 12, 13, 14 October 2013. The purposes would be students' academic assessment, tuition fee payable, etc.

7.2 The Charity Walk would be held on 24 November 2013 (Sunday) at Shun Mun Reservoir, Tsuen Wan.

7.3 The annual Christmas trip would be held on 26, 27, 28 December 2013.

7.4 The topic of future fund raising was discussed. Flag Day event would be one of the possibilities. It was noted that the Flag Day event would need to be formally applied and approved by the Social Welfare Department. The event organiser would be responsible for various matters such as public safety, crowd management, insurance, etc. Mr Tang Wing Hong could be a proper organiser as he has the relevant certificate permitting to organise for larger events.

8. Report from Recreation and Publication/IT subcommittees

8.1 Recreation

Proposed pleasure trip to Guangxia and visit the grand opening ceremony of 「荃工校友會大梳小學」

Following up to the last meeting, Ms Wong Hon Mui, Deborah presented two proposals, i.e. a "three star" hotel tour, and a "five star" hotel tour.

Due to the general environment conditions of Guangxia, a "three star" hotel tour would not be considered. The ExCom would focus on "five star" hotel tour. The cost for a five star tour for a 30-35 persons group would be HK\$1,870. The ExCom foreseen there would not be 30 participants, therefore have requested for another quotation for 20 persons. Ms Wong Hon Mui, Deborah would make further enquiry and revert in due course.

It was discussed that there would be confusion to alumni, mixing up the two trips arranged by HUCMS and the ExCom. It was decided that clear information should be provided in the promotional leaflet. According to previous experience, the Christmas trip was very popular and became full in short period. Many alumni could not join the trip. The proposed trip organized by the ExCom could provide another alternative to these alumni.

8.2 荃情 Publication

The next issue would be published in mid December 2013. The draft articles would be submitted on or before 29 November 2013. The articles would consist of the inauguration ceremony of the new charitable organization (Mr Tang Wing Hong), interview with Professor Cheung Yuet Wah (Mr Fan Ying Ming), 3D Printing (Mr Tang Wing Hong), Update knowledge on lift, LED (Mr Chui Wai Sing), etc.

A special 荃情 would be published, to be sent out by end of October 2013, the latest. The contents would include the announcement of the new organization, consent reply slip by alumni, authorizing ExCom to release the alumni's contact details to the new organization, in turn allowing them to approach the alumni, and proposed Christmas trip organized by the Excom.

Mr Chui Wai Sing would also send e-mail to alumni, requesting them to reply the consent slip.

8.3 IT matters

Mr Chui Wai Sing reported that the some sections of the website need to be updated. He would update the sections on 荃情 Publication, HUCMS event, members' photo, etc upon receipt of the relevant updated pdf file. .

It was time to renew the domain name TWTSAA.ORG.HK registration. The annual cost would be HK\$160, 2 years of HK\$320, 3 years of HK\$400. The ExCom opted for 3 years.

9. Any Other Business

There being no further business, the Chairman declared the meeting closed.



Tang Wing Hong
(Chairman)

Appendix – Treasurer's Report

Distribution:

All ExCom members (by e-mail)
Mr Hung Tam Yuen (by e-mail)