

**TWGSTSAA Executive Committee Meeting -2002/03**  
**Minutes of the 5<sup>th</sup> Meeting**

**Time:** 7:00 pm

**Date:** 2 July 2003

**Venue:** Room Y7501, Academic Building, City University, Kowloon

**Present:**

Mr. Ben NG (Chairman)

Mr. FAN Ying Ming (Secretary)

Mr. MAK Hoi Wah

Mr. CHIU Kim Kan

Mr. LUK Wing Hoi

Ms. Cindy FU

Ms. Pauline CHUI,

Ms. Daisy KWONG

Mr. WONG Yiu Tong

**Absent with apology:**

Mr. Vincent LO

Mr. LI Yun Ming

Mr. Nelson CHAN

Ms. LEUNG Lai Fun

Mr. Eddy LEE

Ms. Eastre TANG,

Ms. Anita LEUNG

**Minutes**

**1. Minutes of Last Meeting**

1.1 The following were confirmed:

(i) Para. 3.3 - KK confirmed that Mr. Ting Yuen Ding donated \$500 instead of \$1,000 to TWGSTSAA.

(ii) The Chinese version of the address of the Notes of Meeting should be 5/F., instead of 18/F.

1.2 There were no other amendments the minutes were accepted.

## **2. Chairman's Report**

### **2.1 Nothing to report.**

## **3. Treasurer's Report**

3.1 Mr. CHIU tabled a form, 小組活動收支表, and proposed to make use of this form whenever income and expenditure are involved amongst different sub-committees. After discussion, it was agreed that (i) every activity involving transaction should use this form, and (ii) two (2) persons from the sub-committee to countersign the income and expenditure of each activity.

3.2 Mr. Chiu said he has not yet obtained the latest ledger balance, so he has nothing to report the statement account.

## **4. Sub-committee Leaders' Report**

### **4.1 Culture & Recreation**

4.1.1 Ms. Cindy Fu reported that 24 nos. had been registered for the seminar "Development of Logistics in Hong Kong" to be held on 5.7.03 at City U. Arrangement for the banner, audio and video equipments, and sale of TWGSTSAA T-shirts, VCD were put in hand. She had arranged the speakers to meet on 4-7-03 at T Y Hung's office for the necessary briefing and other follow-ups for the seminar.

4.1.2 Ms. Cindy Fu requested members to encourage more participants to attend the seminar phone. [Post meeting notes: The seminar was held on 5.7.03 at City U as scheduled and a total of 35 participants turned out at the seminar. It was agreed that the seminar was successful and informative for career development in this field, as could be seen by the active participation during the Q&A session.]

4.1.3 Ms. Cindy Fu reported that an outdoor activity, a boat trip to Ap Chau on 24.8.03 had been arranged. She had contacted with the agent that they would take care of hiring of the boat, including the lunch arrangement and others, except fruits and drinks on the boat and selling of the boat trip tickets which would leave for TWGSTSAA to promote. However in the event of adverse weather on the day of the boat trip, e.g. typhoon, black storm, the extra cost that occurred due to delay of the boat trip would have to be absorbed by TWGSTSAA. All agreed. [Post meeting notes: On the morning of 23 August, Typhoon Krovanh which developed over the western North Pacific moved

west across Luzon into the South China Sea, necessitating the issuance of the No. 1 Standby Signal. The No. 3 Strong Wind Signal was issued on 24 August as the typhoon moved across the northern part of the South China Sea. The boat trip was cancelled due to adverse weather condition. Cindy Fu and Daisy Kwong had negotiated with the agent who arranged the boat trip for TWGSTSAA with a view of reducing the extra cost, despite their effort and the fact that the agent had already borne the cost for TWGSTSAA. The ExCom agreed and accepted the outcome of the cancellation of the boat trip that the extra cost should be absorbed by TWGSTSAA. Subsequently KK Chiu issued a cheque \$21,100.00 to settle the boat trip of Ap Chau tour for cancellation for compensation to the agent 'Cooperative Social Service Centre' in November 03. The Culture & Recreation Sub-committee had then discussed about to organize another recreational function like BBQ for our members, due to unavailability of suitable time and among other things it was decided not to hold any recreational function for the time being.]

#### **4.2 Membership & Liaison**

- 4.2.1 Ms. Daisy Kwong reported that she and her team members had sorted out the membership card arrangement and ready for issue as soon as the design was ready. The part on the analysis of the members w.r.t year, career, hobbies etc. would be looked into, and she expected that it would be worked out by the end of 2003.
- 4.2.2 Mr. Ben NG tabled his design for the membership card for comments. All agreed that the design was acceptable and could be issued to all members of TWGSTSAA. [Post meeting notes: the membership cards as designed by Ben had been issued to all members.]

#### **4.3 Publication**

- 4.3.1 Mr. Ben Ng reported that up to the time being not many articles were received for the newsletter. (Ms Woo Li Suk-ling was too busy to pen for an article.)
- 4.3.2 For improvement of correspondence in newsletter, Mr. Ben Ng suggested that the name, telephone numbers for contact person be made on announcement of seminars, outdoor activities and alike so that members would contact the right person directly. All agreed.

- 4.4 Members thanked Ms. Eastre Tang for her assistance in her effort in mailing out the notices, newsletters.

**5. A.O.B**

There being no other business, the meeting adjourned at 9:50 pm

**[Post meeting notes:** The coming AGM was discussed on 11.11.03 at City University presented by Cindy Fu, H W Mak, KK Chiu, YM Fan and Daisy Kwong that the coming AGM would be held tentatively on Saturday 17 April 2004. The venue for the AGM was discussed and suggested, namely, BP International Hotel, Yau Yat Chuen Club, Jockey Club and Gold Coast Yacht & Country Club. The cost of the F&B per table at different venue should be found out and reported at next meeting (BP International and Gold Coast- by Cindy; Jockey Club- by Daisy; Yau Yat Chuen Club- by YM.)

**6. Date of Next Meeting**

The next meeting was scheduled at 7:30 pm on 11 November 2003 at City University of Hong Kong. **[Post meeting notes:** on 11.11.03 Cindy Fu, H W Mak, KK Chiu, YM Fan and Daisy Kwong attended the meeting. Since there were not enough quorums, it was agreed the next meeting should be held on 16 December 2003 at City University.]