

## **TWGSTSAA Executive Committee -2003**

### **Minutes of 2<sup>nd</sup> Meeting**

**Time :** 4:00 p.m. on 18 January 2003

**Venue :** Flat A, 1/F Block 6 Wonderland Villas, 9 Wah King Hill Road, Kwai Chung, Hong Kong.

**Present:**

Messrs Ben Ng (Chairman), Chiu Kim Kan, Vincent Lo, Li Yun Ming, Wesley Luk, Mak Hoi Wah, Eddy Lee, Fan Ying Ming (Secretary).

Misses Eastre Tang, Pauline Chui, Cindy Fu, Daisy Kwong, Anita Leung Lai Fun

**Absent with apology:**

Messrs Wong Yiu Tong, Nelson Chan.

**Minutes:**

1 Minutes of 1<sup>st</sup> ExCom Meeting dated 15 November 2002 was endorsed with (i) Ms. Dorothy Mok and Ms. Pauline Chui added to the list of Present and (ii) Mr. Eddy Lee added to the list of Absent with Apology.

**2 Reports by Working Groups**

**2.1 Membership/Liaison Group**

Daisy Kwong and Anita Leung reported respectively that there were some negative response from the alumni of the 60's, and from the 80's and later. They guessed it would be due to different alumni had different perception on the Alumni Association. In order not to abandon to win their heart the ExCom decided to keep on sending Newsletter and information to them unless they clearly declined our contacts. It was discussed and agreed that consistency of work would be maintained to avoid causing nuisances to them. It was discussed and agreed that without activities to be organized by the Alumni Association, the number of new applicants would not increase.

**2.2 Website**

It was discussed and agreed that when there was a need to update the website in respect of photos, information and announcement of activities, the Convenor of the relevant Working Group (it would be re-constituted as Sub-committees, see item 2.4 down below) should contact Mr. Buddy Leung for the website update.

### **2.3 Newsletter**

Mr. Ben Ng invited comments and amendments to the 1st issue of Newsletter sent to ExCom Members through email. It was suggested to add in the date of publication and the issue serial numbers for future reference. Contributors are to bear names and year of graduation for identification. Other amendment and correction would be given to Mr. Ben Ng within a week's time. Mr. Mak would see to the printing of it with other members helping the distribution of the newsletter before the Chinese New Year.

Mr. Kenneth Li had been requested to take up the publication of next issue of Newsletter by the Sub-committee.

### **2.4 Committee Structure**

It was suggested and agreed to re-constitute the Working Groups into Sub-committees under the ExCom to be responsible for specific duties of the Alumni Association. Four such Sub-committees were formed with the following conveners and membership suggested:

(i) **Membership & Liaison:** Ms Daisy Kwong, Ms Anita Leung, Ms. Dorothy Mok and Mr. Y T Wong

(ii) **Culture & Recreation:** Ms Cindy Fu, Ms. Eastre Tang, Mr. Mak Hoi Wah, Mr. Nelson Chan and Mr. Eddy Lee,

(iii) **Publication:** Mr. Kenneth Li, Mr. Ben Ng, Mr. Vincent Lo, Ms. Pauline Chui and Ms. Dorothy Mok

(iv) **Social Service:** Ms Eastre Tang, Ms. Pauline Chui, Ms. Anita Leung, Mr. Wesley Luk, and Mr. Mak Hoi Wah.

Conveners were requested to recruit other members for Sub-committee membership and report to the ExCom on their progress at meetings.

## **3 Membership Fees**

Since the alumni had been informed that the membership fee collected was for the first year membership, it was decided that the annual membership fees of \$50 would still be effective up to 31 December 2003. Next round of membership fees would be collected in 2004. It was suggested to issue membership cards to alumni upon payment of membership fees. For those who still have not paid up their membership fees by the next AGM, they will not have voting rights at our general meetings. In future, activities will be charged members favourably and non-members less favourably in order to encourage alumni to join the Alumni Association.

## **4. Minutes of First General Meeting**

Draft Minutes of the first general meeting held on 27 October 2002 has been received. Amendments by members were invited. (Post meeting note: Ben has refined the minutes

(as attached) leaving behind the no. of attendance to be completed by our Treasurer/Secretary)

**5 Decision on coming AGM**

**5.1 Next AGM**

Since our Association had just been formed last October and there had not been many activities held by the Alumni Association, the ExCom decided to postpone the AGM to April 2004.

**5.2 Seminar**

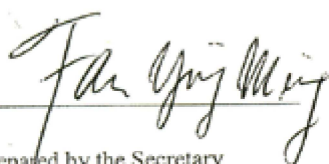
ExCom agreed that a seminar gathering would be organized for members instead of a social one. Mr. Mak Hoi Wah suggested the title of the seminar to be "Logistic Development in Hong Kong". Mr. Hung Tam Yuen would be approached to help in delivering the talk with his expertise in the field. Details would be worked out by the Culture & Recreations Sub-committee led by Ms. Cindy Fu.

**6 A. O. B.**

There being no other matters, the meeting adjourned at 8:00 p.m.

**7 Date and Time of Next Meeting**

The next ExCom meeting was scheduled at 7:00 p.m. on 17 March 2003 (Monday) at Y7302, Academic Building (7/F via Life no. 9) of City University of Hong Kong

  
Prepared by the Secretary

Date 17. 3. 03

  
Confirmed by the Chairman

Date : 17. 3. 03