



荃 灣 官 立 工 業 中 學 校 友 會
TSUEN WAN GOVERNMENT SECONDARY TECHNICAL SCHOOL ALUMNI ASSOCIATION

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Minutes of 1st Executive Committee Meeting

Held on 15 November, 2002 (starting 7:00 p.m.) at Yau Yat Chuen City Garden Club

Present:

Mr. NG Yuen Hank, Ben (Chairman)
Mr. MAK Hoi Wah
Ms. FU Sau Lin, Cindy
Mr. CHIU Kim Kan
Mr. LO Fu Hop, Vincent
Mr. CHAN Kwun Yau, Nelson
Miss Eastre TANG
Mr. LI Yun Ming, Kenneth
Ms. LEUNG Lai Fun, Anita
Miss KWONG Pui Yee, Daisy
Mr. WONG Yiu Tong
Mr. LUK Wing Hoi
Mr. FAN Ying Ming (Secretary)

1. Chairman's opening address

- 1.1 The Chairman welcomed the members' presence. He remarked that the current EC was a strong union of minds, as there were representatives from a variety of graduation years. It would be healthy and beneficial to the development of the Association. He appealed to members for their continuous support, as they did in the Preparatory Committee, and looked forward to the perfect harmony and cooperation among the colleagues.

2. Review of the Inauguration ceremony

- 2.1 The Chairman informed the meeting that the performance of the Preparatory Committee in organizing the Inauguration ceremony was highly appraised by members. He thanked all the people involved, including those who were not members of the EC, for their generous support without which the function might not be that successful. He invited all the EC members to objectively review their experiences which would be taken into account in the enhancement of future activities. In response, members expressed their views as follows :
- (a) Regarding a suitable day of activities, members preferred Saturday to Sunday.
 - (b) Some opined that \$300 for a cuisine was too expensive for some of our members to afford
 - (c) Some opined that buffet dinner would be less expensive
 - (d) Members generally agreed that the reception was efficient; an enhanced system in ticket sale would avoid holding up the guests and jamming the reception counter to complete their registration
 - (e) The overall run-down was good despite some over-run in the teachers' speeches
 - (f) The audio aid could be enhanced

3. Forming of sub-committees on functional basis and their action plans

- 3.1 In order to more efficiently and effectively implement the action plan of the Association, which would be worked out subsequently, the following sub-committee were formed :

- (a) *Membership & Liaison Sub-committee*
(Members include Miss Daisy KWONG, Miss Dorothy MOK, Ms. Anita LEUNG and Mr. Y.T. WONG)
- (b) *Recreational & Cultural Activities Sub-committee*
(Members include Mr. Nelson CHAN, Mr. H.W. MAK, Miss Eastre TANG and Mr. Eddy LEE)
- (c) *Editorial Sub-Committee*
(Members include Mr. Ben NG, Mr. Kenneth LI, Mr. Vincent LO and Miss Dorothy MOK and Ms Pauline TSUI)
- (d) *Project Sub-committee*
(Members include Mr. H.W. MAK, Miss Eastre TANG, Ms. Pauline TSUI and Ms. Anita LEUNG)

3.2 It was resolved that, under the assistance and co-ordination of the core members, individual sub-committees would as soon as possible organize themselves and work out their action plans.

3.3 It was EC members' consensus that regular meetings of the EC would be convened every other month to co-ordinate the work among various sub-committees. It was always the major role and function of the EC to overall monitor the development of the association and to resolve major issues.

4. Budget control

The Chairman stressed that, as financial resources was limited, the EC must exercise prudent control over the budget and to ensure all expenditures were justified. Members agreed to maintain the same signatories of the already dissolved Preparatory Committee to manage the account unless and until a change was considered necessary.

5. Any other business

5.1 The control and sale of remaining stock of T-shirts (amount to be sorted out subsequently) would be transferred from Miss Daisy KWONG to the Treasurer.

5.2 The Project Sub-committee would proceed to conduct feasibility study over the "Help the School Children in Mainland" Project.

5.3 The Membership and Liaison Sub-committee would promptly update and enhance the data-base system in respect of the membership control. A more proactive approach would be adopted to promote the membership drive.

5.4 In his position of Editorial Sub-committee member, Mr. Ben NG told the meeting that the 1st issue of newsletter would be published before Christmas. He urged the leaders of sub-committees to provide the Editorial Sub-com with materials or information to be released to the without delay.

6. Adjournment of meeting

There being no other business, the meeting adjourned at 10:00 p.m.